## Wichita High School South

701 West 33rd Street South Wichita, KS 67217-3418

# STUDENT RESOURCES 2023-2024

To engage students in a challenging curriculum so that they will become responsible and productive citizens who value differences and succeed in a changing world.

#### **ALMA MATER**

Hail to thee, our Alma Mater
Hail to thee, South High.
We will sing and laud her praises
Ever to the sky.
Lift the chorus, speed it onward
Over hill and vale.
Hail to thee, our Alma Mater
Hail to South, all Hail.

## **SOUTH HIGH SCHOOL**

## **Bell Schedule**

2023-2024

Red Day	Time	Blue Day
<b>1</b> st	8:00-9:20	2 <sup>nd</sup>
3rd	9:27-10:47	4th
Lunch	10:47-11:28	Lunch
5th	11:38-12:58	6 <sup>th</sup>
7 <sup>th</sup>	1:05-2:25	8 <sup>th</sup>
Titan Time	2:32-3:10	<b>Titan Time</b>

## **EARLY RELEASE WEDNESDAY SCHEDULE**

Red Day	Time	Blue Day
<b>1</b> st	8:00-9:23	<b>2</b> nd
<b>3</b> rd	9:30-10:50	<b>4</b> th
Lunch	10:50-11:30	Lunch
5 <sup>th</sup>	11:40-1:00	6 <sup>th</sup>
<b>7</b> th	1:07-2:30	8 <sup>th</sup>

## Welcome to Wichita High School South

To provide for a successful educational experience, we have developed an online resource page that is a "one stop" source of school information. Within you will find important information regarding academics, school policies and procedures, schedules, etc. With this streamlined resource all students will have access at any time to the latest school information. The faculty, staff, and administration of South High School are here to assist you. If you have questions or concerns, please ask.

Have a great school year!

Travis Rogers

Principal



## Guidelines for Success

#### Learning

- Be actively engaged in classroom activities.
- Have pride in your work and advocate your own learning style.
- Strive for perfection.

#### Respect

- Treat yourself, other students, the teacher and all property with courtesy, care, and dignity.
- Allow the teacher and other students to talk without interrupting or disrupting them.
- Challenge yourself and others to obey all school rules

## Responsibility

- Be on time for class every day with all the materials you need to be "learning ready."
- Complete all homework on time and request makeup work when absent.
- Be productive whether working alone or in a group

### Relationships

- Listen to what others have to say and respond appropriately.
- Treat others the way they want to be treated.
- Have a positive impact on others.

The school building opens at 7:30 a.m. The school day is from 8:00 a.m. to 3:10 p.m. All students must be off campus by 3:30 p.m. unless they are participants in supervised South High extracurricular activities.

## ADMINISTRATIVE AND SERVICES STAFF Office Hours – 7:00 a.m. to 3:30 p.m. ~ 973-5450

Travia Dagara	Duilding Dringing
Travis Rogers	
Leigh Kasper	
Jacque Porter	Administrative Assistant
Freshman Support - B5	
Jason Halling	Assistant Principal
Lauren Harding	
Frances Clements	Administrative Assistant
Stephanie Willig	
Sophomore Support - B2	
Nathanael Harvey	
Cody Dickman	
Lucy Ramirez	
AJ Allen	
Patty Stuever	Student Support
Junior Support - B2	
Lisa Orsak	Assistant Principal
Esther Vasquez	
Tami Arehart	
AJ Allen	
AJ Allen	Intervention
Senior Center - B5	
Jessica Simmons LaSharn Bell Tabitha Bandy Klaus Kollmai	Counselor Administrative Assistant
Support Staff	
Athletic Director/AP	Johnny Martin
Athletic Trainer	
Attendance	
AVID Tutor Coordinator	Christie Aaron
Bookkeeper	Kim Meller
Behavior Liaison	Victoria Duling
Cafeteria Manager	Leesa Morgan
Child Study Team Social Worker	Mia Padgett
College and Career Coordinator	
Front Desk	Nicole Schepp
Library Clerk	Solida Huoy
Nurse	Kealan Pavlak
Psychologist	Schreen Williams
Registrar	
School Resource Officer	Officer Isaac Fox
Security	
Security	
Security	
Social Worker	Tara Scarce
Social Worker	



# Learning

#### Academics

#### **ACADEMIC EXCELLENCE**

Students who receive grades of C or better in all their classes will be rewarded for their academic excellence. These students will be allowed to participate in special reward activities throughout the year, can receive special awards, coupons, and prizes, and be eligible for discounted ticket prices for some activities.

#### **ACADEMIC HONORS**

In recognition of superior achievement, an honor roll is published at the end of each grading period. To be named on the honor roll, a full-time student must maintain a 3.5 grade average, must be enrolled in a minimum of five academic courses and have no failing grades. Grade Point Average will be determined by an A equals 4; B equals 3; C equals 2; D equals 1. After each semester, grade point averages may be computed. Students who earn between 3.0 and 3.5 GPA will be named to the Honorable Mention recognition list.

#### **ACADEMICS FIRST**

Too often students fail to place the proper amount of importance on academic endeavors until it is too late. **Academics First** is designed to put the emphasis on academic achievement in its proper place, the forefront of each student's high school experience. Inappropriate behavior in school that results in Out of School Suspension or In-School Suspension during the week of an event will result in the loss of privileges to attend extra-curricular activities during that week.

Each week, an Academics First list will be generated. To qualify, students must have a passing grade in all but two of their classes. The Academics First list is valid from Monday through Monday. Students will not be able to participate in an extracurricular activity with two or more F's. Activities include athletic contests, Fine Arts activities, and dances (including Prom).

The Academics First list is revised and updated each week, giving students the opportunity to maintain or improve their grades. Students are strongly encouraged to focus on their academic work during the tutorial sessions held during Titan Time class periods on Tuesdays, Wednesdays, Thursdays, and Fridays, as well as in Pass the Class tutoring before school, during lunch and after school.

Mr. Martin, our athletic director, will be in contact with coaches, teachers, and students to assist in any way to improve grade status. Coaches can raise expectations as they see fit. Each individual program can have grade expectations that may exceed the athletic department's requirements. Parents and athletes should be notified before the season of each individual program's academic policies and expectations for all athletes.

#### CERTIFICATES, LETTERS, BARS, STARS, NHS

Students who make the honor roll for one semester are awarded a certificate. An academic letter is awarded after a student has been on the honor roll for two consecutive semesters. After the letter has been awarded, an academic bar will be granted for each two additional consecutive semesters that the student is on the honor roll. An academic star is awarded to students who maintain a 4.0 for two consecutive semesters. Juniors and seniors with an overall grade point average of 3.5 in rigorous college prep curriculum are eligible to apply for membership in the National Honor Society (NHS). Other qualities considered for membership in NHS are citizenship, leadership, and community service.

#### **GRADE LEVEL CLASSIFICATION**

Pupils will be enrolled in grades and classes in which they can be expected to master established district instructional/learning objectives. All pupils who are included under the compulsory school attendance law must be enrolled and required to attend all classes prescribed by the State of Kansas and the Unified School District 259 Board of Education unless exempt by school authorities. High school pupils are classified by cohort consistent with Federal Guidelines regarding high school graduation rate. Cohort is determined by a pupil's 9<sup>th</sup> grade entry date. BOE Policy P6320

#### HOMEWORK HOTLINE

This is a free call-in service to ask questions and receive assistance regarding homework for K-12 students from Monday to Thursday 3:30 to 7:30 p.m. Call 316-973-4411 or email <a href="mailto:homework@usd259.net">homework@usd259.net</a> for more information.

#### MARKING SYSTEM OF SCHOOLS IN USD #259

- A 90 100% (SRG 3.0 4.0) Achievement and progress have been outstanding. All course objectives which have been assigned have been mastered. All work assigned in the course has been completed and is consistently high in quality.
- **B** 80 89% (SRG 2.50 2.99) ~ Achievement and progress have been satisfactory. Most course objectives which have been assigned have been mastered. All work assigned in the course has been completed and most is high in quality.
- **C** 70 79% (SRG 2.00 2.49) ~ Achievement and progress have been acceptable. Many course objectives which have been assigned have been mastered. All-important course assignments have been completed and quality of work is acceptable.
- **D** 60 69% (SRG 1.01 1.99) ~ Achievement is not acceptable, and progress is limited. Although some course objectives have been mastered, many important course objectives have not been mastered. Most course assignments have not been completed with an acceptable level of quality.
- **F** 59% & below (SRG 0.0 1.0) ~ Achievement and progress are not acceptable. Very few, if any, course objectives have been mastered. Course assignments were not completed.

#### **PASS CARDS**

Pass cards will be considered second semester for seniors provided they meet eligibility requirements. Students should consider the opportunities, both in the classroom and in extracurricular activities, which are missed by opting for a shortened day. Parent/Guardian permission is required for all pass cards and will be handled by the student's counselor and Mr. Rogers. Students are not to be in the building without permission during the hours that they have been given pass cards. 2024 seniors can have up to four pass cards if requirements are

#### **PASS THE CLASS**

Pass the Class is a free one-on-one tutoring program that is available during lunch in B-7 and after school on Monday, Tuesday, and Thursday from 3:15 to 4:00 p.m.

#### **SCHEDULE CHANGES**

During the spring of each year, the master schedule is determined by student needs and enrollment course selections. Student and teacher schedules are established for the entire school year. The schedule change procedure is designed to assure that students will start all their classes on the first day of the semester, increasing their chances for success.

Wichita Public Schools consider the reasons listed below as valid educational reasons for a schedule change. **Course selection during enrollment is extremely important.** 

Schedule change requests may occur for the following reasons:

- Student has an incomplete schedule
- Duplication of course
- Class incorrectly sequenced or student does not meet prerequisite
- Student lacks a class needed for graduation
- Inappropriate skill level for class (teacher recommendation)
- Individual Education Plan (IEP) service and setting needs

Schedule change requests are **NOT** made for the following reasons: preference for a different teacher, period or semester, preference to be with a family member or friend, or change of mind about taking a course.

Per <u>BOE Policy P1227</u>, schedule change requests are to be discouraged except for valid educational reasons.

Special circumstances may require a schedule change after the beginning of the semester. To request a schedule change, contact your grade level counselor. The request will be considered but not guaranteed.

#### **TITAN UP GRADE**

Titan Up Grade is a free after school support program on Mondays from 3:20 to 6:00 p.m. in G3. Teachers and tutors will provide classroom materials and a snack will be provided to students who are staying for assistance. Transportation will be provided for those who qualify.

## Graduation

#### REQUIREMENTS FOR HIGH SCHOOL GRADUATION

In February of 2011, the Wichita Board of Education approved new graduation requirements for a high school diploma, per <u>BOE Policy P6333</u>. The new requirements designed by district teachers, administrators, business, and parent representatives are a commitment to improving student achievement and preparing students for the challenges of the changing world.

The minimum requirement for a Wichita High School diploma is 23 units of credit. This includes credits earned in approved high school programs.

Four units of credit in <b>English</b>	4
Three units of credit in <b>Social Studies</b> Two units of credit in U.S. History I and II  One-half unit of credit in U.S. Government (after Junior year)  One-half unit of credit in World Studies (World Cultures, World History or World Geog	
Three units of credit in <b>Mathematics</b> Units must include Algebra 1 or higher-level math courses.	3
Three units in <b>Science</b> .  One unit must be a lab class.	3
One unit of credit in <b>Physical Education</b> Foundations or Modified Physical Education	1
One unit in Fine Arts	1
One-half unit <b>Financial Literacy</b> Taken after sophomore year	1/2
One-half unit Career & Technical Education (CTE)	1/2
Electives	
TOTAL	23

#### VALEDICTORIAN REQUIREMENTS

To be eligible a student must have:

- Earned the highest-grade point average of their class in the first seven semesters of high school.
- Completed a minimum of 23 credits.
- Completed at least eight of the following classes: Algebra 1, Algebra 2, Geometry, Advanced Math (Algebra 3 or PreCalc/Trig), Statistics, Calculus, Biology, Chemistry, Physics, foreign language, or any AP courses not listed above.
- Courses must meet Board of Regents Qualified Admissions Curriculum.
- If a tie exists for valedictorian, there shall be multiple valedictorians.

#### MID-TERM GRADUATES ~ DISTRICT-WIDE EXPECTATIONS

A mid-term graduate is defined as a student graduating at the conclusion of seven (7) semesters. To qualify, students must:

- Declare during enrollment of junior year, each school will determine process
- Principals' discretion in August
- Have sufficient credits
- Submit a written plan approved by principal, plan must include coursework for seventh semester, post-secondary plan, statement of intent; reason for the request
- Take Government in summer school or in seventh semester
- Take Financial Literacy and CTE approved course prior to or during 7<sup>th</sup> semester.
- Take both English courses in seventh semester
- Be Qualified Admissions courses and cannot be taken in a Learning Center
- Take the ACT
- Exception: Students receiving special education services per IEP

#### THE LEARNING CENTER

The South Learning Center provides a non-traditional environment that enables students to complete graduation requirements by retaking selected classes previously failed. The Learning Center is a class that is in the student's schedule during normal hours of school. See your counselor for information. The Learning Center rules are:

- Placement priorities are based on graduation date
- Students are not allowed to repeat a failed class during the same semester that the failure occurred.
- All South High School rules apply to all Learning Center students.
- Students will be enrolled in one course at a time.
- All courses must be finished by the current semester of enrollment.
- Learning Center classes are not available for original credit.

## Preparing for the Future

#### **COLLEGE & CAREER PLANNING TIMELINE**

Preparing for a career and making plans to attend college after high school requires organization, planning and preparation. Here are a few tips so that you will have the most options available to you later:

- Take rigorous courses
- Earn the highest grades you possibly can
- Get involved in school activities and find ways to serve in your community
- Develop your skills and talents, and pursue your personal interests
- Gather information about your college and career choices
- Save money for college or career training

To get into college and prepare for a career, you need to do specific things each year in high school. Following this timeline will help keep you organized and on track.

#### 9th Grade

- Get off to a good start academically. Remember, all your ninth-grade courses and grades will be on your transcript, and those grades will be used to figure your GPA.
- Challenge yourself academically and consider taking a variety of courses that will help you develop new skills. This will help you prepare for future standardized tests and explore career interests.
- Develop a 4-year high school plan. This plan should list all the courses you plan to take each year. Make sure that your 4-year plan includes the recommended college prep courses.
- Talk to your parents, the College Career Coordinator and your high school counselor about your plans to attend college or seek career training.
- Get to know your guidance counselor and the College Career Center. They are here to support your academic, career, and personal/social needs throughout high school.
- Get involved in clubs and/or extracurricular activities at school. School involvement and community service are important for scholarships you will apply for as a senior.

#### 10<sup>th</sup> Grade

- Continue to focus on academic development. Take advantage of Pass the Class, free schoolwide tutoring, if you are struggling. Build skills and explore interests through the many elective courses offered at South High.
- Start thinking about what you are looking for in a college (size, location, cost, etc.).
- Take the PSAT and review your scores. Many resources for academic and career planning are available to you through the College Board when you take this national standardized exam. This exam is also given to juniors to pre-qualify them for the National Merit Scholarship Competition.
- Continue to be involved in school activities and community service. If time permits, build on the activities you are involved in and begin to take leadership roles.

#### 11th Grade

- Begin to seriously research and consider your college options by doing the following:
  - Go to the College Career Center (CCC) in room B6
  - Meet with college representatives
  - Attend college fairs
  - Visit college web sites to learn about specific colleges
  - Search online for colleges that meet your needs
  - Talk to your parents about college costs
- Take the PSAT in October.

- Think of your interests and abilities in terms of possible college majors.
- Look into scholarship possibilities.
- All students interested in attending a 4-year college after high school should take the ACT and/or SAT twice as a junior. Study materials and workshop information are available in the CCC. Students interested in top tier colleges should also plan on taking the SAT Subject Tests. Students with free or reduced status can take each of these tests twice for free over the course of their junior and senior years.
- If you are considering playing a sport in college, register with the NCAA and/or NAIA.
- Meet with your counselor to discuss your senior schedule. Make sure that your senior courses meet your high school's graduation requirements and that you're taking the courses you need for college.
- Make college visits. Juniors and seniors get two excused college visits per semester.
- Take leadership roles and continue to do so through your senior year. Many scholarships ask you about your school involvement, community service, and leadership experiences. Having quality experiences allows you to increase your scholarship eligibility and your odds of being selected as a scholarship winner.

#### 12th Grade

#### Fall

- Go to the CCC in room B6 and visit with your school counselor to discuss your college choices, possible majors, financial aid, scholarships, etc. Also go over your high school transcript to find out your GPA and class rank.
- Visit colleges and revisit the colleges you're seriously considering.
- Complete Senior Project requirements.
- Retake the ACT and/or SAT if necessary.
- Complete all Xello requirements.
- Apply for any colleges, private or public, you might want to attend (do not worry about the cost of tuition at this point). Pay careful attention to both priority and regular deadlines.
- Apply for scholarships at the colleges you applied for as well as outside scholarships for which you qualify. There are many scholarship deadlines throughout the school year, so make a scholarship schedule to avoid missing any deadlines.
- First semester senior year, apply for financial aid with your parents' most recent taxes at www.fafsa.gov.

#### Winter

- Finish filling out college applications.
- Continue to apply for scholarships.

#### **Spring**

- If you do not receive a financial aid offer after filling out your FAFSA, check with the college to confirm they have all the required documentation, which may vary.
- Consider your college options and compare financial aid packages.
- Decide where you want to go to college.
- Be aware of deadlines for awards and/or to enroll in classes at your college choice.
- Request to have your final transcript sent to your school of choice at parchment.com

#### **ADVANCED PLACEMENT (AP) COURSES**

Please see your grade level counselor for more information about AP courses offered at South. Students who enroll in an AP Course(s) will not be permitted to drop the course at any time during that year. <u>BOE Policy P1227</u>

#### **COLLEGE TESTING**

Most colleges require incoming freshman to take either the American College Test (ACT) or the Scholastic Aptitude Test (SAT). Students should check in the College and Career Center (CCC), or check with the universities under consideration, to see which college entrance tests are required. This information can be found on the college's website. For more information, please visit the CCC web page.

## CONCURRENT COLLEGE CREDIT - ARTICULATION AGREEMENTS (CTE) - Excel in CTE (Free Tuition Program Opportunities)

There are several opportunities at Wichita High School South for students to earn college credit prior to their high school graduation. Please see your counselor for more information. See link for list of current offerings at South High 2022-23 USD 259 Concurrent Credit

## KANSAS BOARD OF REGENTS QUALIFIED ADMISSIONS REQUIREMENT (High School Graduates Academic Year 2023-2024)

Honors students are encouraged to take the Kansas Scholars Curriculum as well. For more information and FAQs, visit the Board of Regents website at: <u>Kansas Scholars Curriculum (kansasregents.org)</u>.



# Responsibility

#### Grades

#### **ACCESSING YOUR GRADES**

Students are encouraged to monitor their grades regularly through StudentVue. Parent Vue is available to parents and can be downloaded through the South website at <a href="http://www.usd259.org/south">http://www.usd259.org/south</a> Passwords can be reset by an administrative assistant in the administrative offices (see page 2 for contact information).

#### **FINALS**

Final exams are appropriate for all students. No students are allowed to take finals outside of the two finals days without prior administration approval. Do not schedule vacation until after finals.

#### **HOMEWORK**

Homework contributes toward building self-discipline, responsibility, and life-long learning. It reflects the classroom work which:

- Enhances the academic growth of the student
- Prepares the student for subject lessons
- Reinforces concepts and objectives taught in the classroom
- Develops independent study skills to foster initiative and self-direction.

#### Time

The actual time required to complete assignments will vary with each student's study habits, academic skills and selected course load. More rigorous courses may necessitate more homework.

#### **Student Responsibilities**

- Ask questions about the assignment if you do not understand what to do.
- See your teacher during Titan Time if you need help to complete your assignment(s) or make-up work.
- Attend Pass the Class to get the extra help and support you need to be successful in class.

- Set aside a regular time for studying at home.
- Produce quality work on your own.
- Complete assignments on time.
- In the event of an absence, make-up work should be completed based on <u>BOE Policy</u> P1472.

#### LATE WORK

For each excused absence, students will be given two additional class periods to make up missed assignments or to turn in assignments that were due during their absence. Students need to meet with teachers when multiple days of absence occur to get assignment information and specific deadlines. Any other assignments that are turned in late will be graded according to the following guidelines:

\*Assignments are not allowed to be made up for previous grading periods. Please be aware of the Ending Date and Late Work Cutoff Date for each grading period (see below).

Grading Period	Ending Date	<sup>†</sup> Assignment Deadline
1 <sup>st</sup> Nine Weeks	Friday, October 13, 2023	Friday, October 6, 2023
2 <sup>nd</sup> Nine Weeks (1 <sup>st</sup> Semester)	Thursday, December 14, 2023	Friday, December 8, 2023
3 <sup>rd</sup> Nine Weeks	Thursday, March 7, 2024	Friday, March 1, 2024
4 <sup>th</sup> Nine Weeks (2 <sup>nd</sup> Semester)	Thursday, May 23, 2024	Friday, May 17, 2024

Deadline dates for tests and other large projects/assignments will be determined on an individual teacher basis. These dates may be either before or after the cutoff dates listed. Any such changes will be included in that teacher's syllabus and must be communicated to students, parents, and families.

#### **MEETING WITH TEACHERS**

Students and parents may schedule a conference with a teacher. They must call in advance and set an appointment with the teacher. This may be done directly through the teacher or through the principals' offices. The meeting may not be held during their scheduled class time unless it has been arranged through the principal. Students and parents may not just show up and expect to see a teacher.

#### Attendance

Regular school attendance is required of all pupils enrolled in school under Kansas compulsory attendance statutes (KSA 72-1111).

#### REPORTING ABSENCES

We believe that attendance is essential to the success of the students and the school program. A parent/guardian is responsible for providing notice/documentation to excuse an absence within 72 hours.

To report an absence from school, parents/guardians need to call the attendance clerk at 973-5460 to excuse the absence. This telephone will be on voice mail from 4:00 p.m. until 7:15 a.m. You may call during these hours to leave a message.

Absences will be excused for the following with appropriate documentation:

- Doctor/dental appointments medical office verification provided on professional stationery
- Court appearances court written documentation
- Religious holidays that appear on a standard calendar
- Illness Any student accumulating 12 days or 96 hours of student illness will be required to provide a note from a doctor for future absences.
- College visits written documentation
- Funerals printed documentation
- Deployed parent Meeting requirements per BOE Policy P1461

Any time a student leaves campus or returns he/she MUST check in/out through the Attendance Center.

Oversleeping, running errands, providing childcare or having car trouble are **not** viewed as legitimate excuses for missing school. Wichita High School South does not sanction skip days or walkouts. Any absence that occurs because of either will be considered unexcused.

#### **MAKING UP WORK**

It is the responsibility of the pupil to make up assignments. The teacher shall make reasonable efforts to encourage and assist the pupil to make up missed assignments, shall give credit for such work, and shall allow the pupil a reasonable period to complete such missed assignments. Pupils with unexcused absences are encouraged to make up their work, but teachers are not required to accept such make-up work for credit. **Students will be allowed two class periods for each period absent to complete the make-up work.** BOE Policy P1472

#### **ANTICIPATED ABSENCES**

When you know you will be absent four or more days, students should:

- Have a note from the parent or have a parent call the attendance clerk (preferably a week in advance of the absence) stating the reason for absence and the dates to be missed.
   Absences due to vacation will not be excused.
- Obtain a Request to be Absent form from the attendance clerk or your administrator. Have
  your administrator and all your teachers sign it. When you ask your teacher to sign the form,
  be sure to get the assignments that you will need to make up.
- Return the completed form to the attendance clerk. If you have a question or concern, see your administrator.
- A student who is participating in school-related activities will be given an excused absence.

#### TARDY POLICY

Students will be allowed ten tardy passes per semester. Tardy passes may be used only during the first half of the period. Every tardy after the ten free ones will result in the student receiving a 15-minute lunch detention. Unserved detentions are rolled over to 30-minute lunch suspensions. Unserved lunch suspensions will be referred to the grade-level office. After a total of 25 unexcused tardies a parent conference with administration will be scheduled.

To report a tardy from school, parents/guardians need to call the attendance clerk at 973-5460. If a parent/guardian comes to the attendance office to sign a student in late, the same rules will apply as stated above.

Possible consequences for excessive tardiness include: 30-minute lunch suspensions, Titan Up (In-school suspension), parent conferences, community service, loss of privileges, and alternate passing periods.

Additionally, if a student has three unserved lunch detention/suspensions, they will not be admitted to activities including, but not limited to, prom and homecoming.

#### **TRUANCY**

**USD 259 Mission:** The mission of the Truancy Program Office is to assist in providing a unified school and community effort towards quick response to negative school attendance and educational neglect issues by identifying, developing, and implementing plans and procedures to assure that all students learn the skills and acquire the knowledge necessary for success at continuing stages of their lives.

**USD 259 Goals:** To increase accuracy in reporting truants to the appropriate agency, monitor and react quickly to non-attendance/enforce the law, establish regular school attendance as community protocol, and reconnect disengaged students to school.

**USD Expected Outcomes:** As each school becomes more committed and responsive to these goals, USD 259 will create a lasting systematic and cultural change within the district. Families, school, and community constituents will increasingly value regular school attendance as the pivotal contributing factor in school success for each child. Achievement of these goals will be evidenced by a continuous reduction in the number of non-attending students and a corresponding continuous increase in the number of USD 259 graduates.

#### REPORTING TRUANCY

**Pupil Attendance:** Regular school attendance is required of all pupils under Kansas Compulsory Attendance Statue (KSA 72-111). The Kansas Compulsory School Attendance Law holds parents responsible for requiring a child under their control or charge who is between seven (7) and less than eighteen (18) years of age to attend school on a continuous basis. BOE Policy P1460

In compliance with requirements of the Kansas Compulsory School Attendance Law, reports shall be filed with appropriate authorities when a child is not enrolled in a public school or when a child is enrolled in school and is inexcusably absent. The Board of Education has set a "Substantial Part of the School Day" as being inexcusably absent four (4) hours any part of the school day. BOE Policy P1461

#### 3 Consecutive Days, 5 Days in a semester, 7 days in a year.....IT'S THE LAW

Inexcusably absent is defined as being absent for a substantial part of a school day on either three (3) consecutive school days, or five (5) school days in any semester or seven (7) school days in any school year, whichever occurs first.

A student's attendance pattern must meet this rule before he/she can be reported to the Office of the District Attorney.

#### **Procedures for Students with Excessive Student Absences**

- Twelve (12) days or ninety-six (96) hours of student illness
   Students that have accumulated 12 days or 96 hours of student illness will be considered to have excessive absences. A letter will be sent to the parent/guardian advising them that a doctor's note must accompany any further student illness absences, or the absences shall be considered unexcused.
- Procedures after the student has acquired 12 days or 96 hours of student illness
   After the parent/guardian has been notified, all further student illness absences must be
   accompanied by a doctor's note, or the absence shall be unexcused then procedures for
   Truancy Referral for Students with Inexcusable Absences will be followed.
- Students sent home from school-by-school nurse
   When a student is examined and deemed ill by the school nurse and the student is required to recuperate at home, this absence shall be coded as medical/dental.
- Exceptions to excessive student illness

If a student has obtained a medical diagnosis and has provided the initial documentation to the appropriate school personnel for a chronic/terminal illness such as cancer or an acute illness such as chicken pox, a doctor's note will **not** be required for the days/hours accumulated beyond the 12 days or 96 hours.

Gradual Return to Learn in School upon concussions
 Day 1: Complete at least 2 hours of self-paced homework (completed in 30-minute increments). If symptoms arise, student will be required to complete the concussion protocol.

#### Miscellaneous

#### COMPUTER USE - SCHOOL NETWORK

Appropriate use of the South network and/or Internet is defined by <u>BOE Policy P1232</u>. The parents of each student are asked to sign a permission form acknowledging BOE policy number 1232 regarding student use of the Internet and the network at South High School. Each South student has his/her own personal username and password. Individual passwords are not to be shared with others. Students are expected to abide by the BOE acceptable use policy referenced above. A student who has difficulty logging on to the South network should see the network administrator in M-4 or library clerk as soon as possible.

<u>BOE Policy 1232</u> states that student use of computers, the network or Internet shall be in support of education and consistent with the district's educational objectives. At Wichita High School South if any student bypasses the network proxy or goes around the Internet filter to gain access to sites which have been blocked, he/she will be subject to disciplinary action and loss of their school-issued laptop for a time deemed appropriate by their administrator

#### **DANCES**

Students will be required to **show school ID** for attendance at all school dances. When guests are permitted, they must be preregistered and have a photo ID. No one will be admitted during the last hour of the dance. Students must follow the Academics First policy for the week prior to the dance to be eligible to attend any school dance. Student must serve their tardy detentions/suspensions to be able to attend. Inappropriate behavior in school that results in Out of School Suspension or In-School Suspension during the week of an event will result in the loss of privileges to attend extra-curricular activities during that week. The administration has the right to revoke the privilege of students attending any dance if they are not in good standing in our school.

#### **FEMA SAFE ROOM**

The FEMA Safe Room, the multipurpose room (T5) and the Music Suite (A21 & A23) is sized to accommodate the students and staff and is also constructed to specific performance criteria that are expected to withstand the effects of high winds and debris generated by tornadoes. The occupants who are in the shelter are protected during a weather event. The criteria used ensure us that the FEMA Safe Room is constructed in accordance with FEMA guidelines to provide a consistent high level of protection. The criteria include resistance to 250 mile per hour winds; windborne missile impact resistance on shelter walls and ceiling; FEMA tested Safe Room doors, door frames and window shutters; ventilation; emergency lighting; Safe Room sizing, and accessibility.

- In anticipation of the sirens sounding, everyone will proceed to the FEMA safe rooms via an intercom announcement.
- Once these doors are secure, they will not be opened until we are given the "All Clear" by the district.

- Any patrons that arrive at South High after we have secured the FEMA Safe Room doors
  will need to follow the signage that goes directly to the SECONDARY SHELTER which is in
  J hall restrooms.
- We will not open the FEMA doors for anyone, including parents once they are closed. We cannot
  jeopardize the safety of patrons already in the Safe Rooms during this time. This location is the
  SAFEST place for your child to be!
- Our Secondary Shelter Area is provided for all patrons that arrive after the warning and after FEMA doors have been locked.
- The restrooms would be considered the second safest locations in our building however this area is NOT constructed according to FEMA guidelines.

If you are not in the building at the time of the warning, please do not leave the safety of your home to pick-up your loved ones. Remember, your students are in the safest place possible and traveling here during inclement weather poses an unnecessary risk to you. Once we have the "All Clear" from the district, our students will be escorted back to their classrooms and parents can come to the office to check their students out.

#### FIRE, TORNADO, and EARTHQUAKE DRILLS

**Fire:** There are procedures designed for safe evacuation of the building in the event of fire or smoke. South will conduct fire drills periodically during the school year. Everyone is required to leave the building immediately when an alarm is given. Students are not permitted to go to the lockers or restrooms during a drill.

**Tornado:** Tornado drills will be scheduled during the school year. In the event of a tornado warning, students will not be permitted to leave the building and must go to their designated FEMA shelter.

**Earthquake:** If inside, students should move under tables/desks and remain seated, backs toward the windows, and protecting the head. If outside, get away from the building, away from power lines, and sit down.

Students will remain calm, quiet, and attentive during drills and crisis procedures.

#### HALL PASSES

Students should take care of their personal needs during passing periods. **Teachers are instructed not to issue hall passes for the first and last 10 minutes of classes** unless there is an emergency. Teachers may reserve the right to hold students for two minutes after class for excessive passes.

Students will either scan or sign in/out of the classroom for a hall pass. Students will scan a QR code posted by the classroom door upon exiting and entering the classroom with a hall pass. This system will allow the administration to see who is out in the hallways with a time stamp.

If a student does not have a cellular device to scan, students will be instructed to sign in/out on a paper with the appropriate time stated.

Administrators, hallway monitors, and support staff will look for a lime green laminated slip located within the student ID plastic card holder. Each classroom teacher will be provided with two lime green laminated slips prior to the start of the year and will be instructed to put their room number and name on the back of the slip. Do not leave class without a green slip.

#### **HEALTH ROOM**

The health room is staffed by a registered nurse and a nursing clerk. If a student becomes ill at school, he/she should report to class and obtain written permission from the teacher, then report to the health room. The nurse cannot be used as a tardy excuse. If it is necessary for a student to go home because of illness, the nurse will contact parents. Any student who is ill must check out with the nurse before going home.

#### LIBRARY MEDIA CENTER

The library is open from 7:30 a.m. to 4:00 p.m. every school day. To check out a book, you must have your student ID card. Computers may also be available in the library. To use the library during Titan Time, you must get a pass from the library clerk prior to Titan Time following standard Titan Time procedures.

#### **LOCKERS - HALL AND GYM**

Lockers are school property rented for student use and are subject to search. Lockers are rented and registered in the office for \$2. Lockers for gym classes are paid for in the main office and assigned and registered through the P.E. office. Valuables should never be kept in lockers. The school accepts no responsibility for articles stolen from lockers in the hallway or the gym. Hallway lockers are by request only.

#### LUNCH

Juniors and seniors may choose to eat in the cafeteria or leave the campus. Freshmen and sophomores have a closed lunch and must remain in the designated areas of the main building or the courtyard. All other areas are off limits during lunch time. It is the students' responsibility to be in class on time following lunch. Students are expected to pick up their trash if they eat in the hallways or other alternative eating areas to help keep our school clean. Please refer to BOE Policy P1358.

#### **PARKING**

Parking on school property is a privilege and all cars are subject to search; vehicles must be registered and display a South parking permit on the rear-view mirror. Students must purchase a parking permit from the bookkeeper. This permit may be transferred among those family vehicles which the student has registered. Faculty is assigned to the parking in front of the new gym and rows one and two of the main parking lot. The spaces around the flagpole are designated for visitors only.

The speed limit on school grounds is 10 mph. Student parking is not allowed in the 33rd street (Sim) parking lot. Motorcycle parking is provided in a designated area. Bicycles must be parked and locked in the provided racks. Do not park in the spaces that are marked for visitors.

Parking violators will be assessed a \$5 charge per violation. Repeated offenders will have their tickets raised an additional \$5 per infraction. Not complying with parking rules and regulations may result in losing the privilege of parking on school property. A \$25 ticket will be assessed for littering in the parking lots. South High and USD #259 accepts no responsibility for the security of vehicles.

Special senior parking must be purchased. A \$35 fee must be paid by the designated painting day.

#### STAYING CONNECTED TO SCHOOL

Wichita South has a website at <a href="http://www.usd259.org/south">http://www.usd259.org/south</a>. Calendars, school announcements and events, athletic information, and alumni information are just a few of the many features you can find on our school web page. Specific information regarding your classes can be found on teachers' Microsoft Teams pages. Be sure to check out these resources!

#### STUDENT ID CARDS & LANYARDS

Students are expected to wear their student ID cards on their South High lanyard around their neck at all times. IDs should not be altered. Each ID should be kept in a plastic card holder. The student's name & face must be visible on the ID card. No other lanyards will be acceptable. Students who are not wearing their IDs on their South lanyards will not be permitted to go to class. Parents will be contacted to arrange a method for the ID and Lanyard to be brought to them or they must purchase new ones. All school activities held after school hours require students to show their ID cards. Each ID card or school lanyard will cost \$3, subject to change due to the cost of materials.

#### **TEXTBOOKS**

Textbooks and other instructional materials are the property of USD 259, Wichita Public Schools. They are provided for the use of students who are enrolled in district schools and centers with the expectation they will be returned in the condition they were issued less reasonable wear and tear. Students who lose or damage instructional materials will be charged the replacement cost of the lost or damaged item(s).

Each student shall return all textbooks issued to the student at the time they withdraw from the school, at the end of the first semester for all classes that do not continue, or at the end of the school year. Students shall write their names inside in the appropriate place, and properly use and care for the textbooks. Each student or their parent or legal guardian shall be responsible for textbooks not returned or damaged by the students. Any student failing to return textbooks or who fails to pay for lost or damaged items may, as a result, have holds placed on progress reports, report cards and diplomas, or be excluded from participation in graduation ceremonies, extracurricular activities, sports and special programs/events. All fines must be paid by no later than the last instructional day of the school year.

Students are required to pay the replacement cost for damaged textbooks and instructional materials. The costs of books and materials are available in the district's Textbook Manager System.

#### **TRANSPORTATION**

School bus transportation will be provided at no charge to students living within the South attendance boundaries who are at least two and one-half miles from the school. **It is a privilege to ride a bus.** The School District does not have to provide a bus.

It is the right of every student being transported on a bus to receive this service in the safest possible manner. To insure this, it is necessary for all students to know, and to follow the rules and regulations set forth by the State and the local Board of Education. Below is a copy of the ACHIEVE poster that will be posted on each bus with additional student expectations following. Parents are urged to help their children understand the importance of these rules as they relate to their personal safety. Remember the bus ride is an extension of the school day and that school and classroom conduct is expected at the bus stop as well as on the bus.

#### HIGH SCHOOL STUDENT DISTRICT EXPECTATIONS ON THE BUS

It is the right of every student being transported on a bus to receive this service in the safest possible manner. To insure this, it is necessary for all students to know, and to follow the rules and regulations set forth by the State and the local Board of Education. Below is a copy of the ACHIEVE poster that will be posted on each bus with additional student expectations following. Remember the bus ride is an extension of the school day and that school and classroom conduct is always expected.

**Activity** Ride the bus

**Conversation** Voice Level 1 or 2 – Whisper or quiet conversation

**Help** Raise hand; Ask bus driver at stops

**Integrity** Be respectful to everyone in your words and actions

Effort Lead by example: Stay seated properly, **No food, drink, or gum** 

Value Safety for all riders

**Efficiency** Enter and exit safely at your assigned stop; Be prompt; Engage in

acceptable activities such as homework, reading, or visiting quietly

- Be 5 minutes early to your assigned bus stop.
- Bring only school appropriate items on the bus.
- Always obey the driver and/or aide.
- The use of Personal Electronic Devices <u>may</u> be allowed on the bus when used quietly and appropriately. Students are personally responsible for the security of any Personal Electronic Devices. The school is not liable for damaged or stolen property.

Violation of the bus rules could result in suspension or revocation of the privilege to ride the bus.



## Respect

#### Common ACHIEVE

Activity Passing Period

**C**onversation Level 2 – Appropriate indoor conversation (No profanity)

Help Locate staff member/peer

Integrity Respect the people and property of South High School

Effort Be on time and prepared for class Value Eliminates issues, increases safety

Efficiency Be Polite, Prompt, Prepared, Productive, Positive

Activity Cafeteria: Breakfast/Lunch Time

**C**onversation Level 1/2 – Appropriate indoor conversation (No profanity)

Help Locate staff member

Integrity Pick up after yourselves & throw away trash

Effort Follow instructions that are given to you by staff

Value Builds character & school pride Efficiency Helps keep the school clean & safe

**A**ctivity Assembly

Conversation
Help
Raise hand or locate staff member
Integrity
Be respectful – listen intently
Remain focused on presenter

Value Gain information & celebrate success

Efficiency Follow staff instructions – fill seats in order from front to back

**Activity** Using Restroom

**C**onversation Level 0/1

Help Locate the nearest staff member

Integrity Be respectful

Effort Clean up after yourself

Value Clean restrooms for students and staff

Efficiency Leave guickly when finished

#### Dress Code

We believe that students should dress for school in an appropriate manner. Think about employability skills. Clothing designed to attract undue attention is inappropriate. We also ask parents to support this code of dress so that students will recognize the importance of dressing properly for their education and future employment. Reasonable criteria for determining

appearance are based on health, safety, and public decency, and should be conducive to a positive learning environment. Though not all inclusive, the following are general criteria:

- Students must always wear their Student ID in their card holder while in the building.
- Hats, hoods, head coverings, or scarves are not allowed in the building. (May not carry)
- Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, wood shop, and other activities where unique hazards exist.
- Clothing cannot contain anything depicting or advocating violence, criminal activity, use of alcohol or drugs, pornography, or hate speech.

If any adult in the building deems your attire to be inappropriate, you will be expected to correct what is unacceptable.

#### Behavior

**RATIONALE:** In order to provide a quality learning environment in school, appropriate student behavior is necessary. Most students are cooperative and dedicated to making constructive progress in school; their efforts are appreciated. South High School expects all students to follow these expectations for student behavior. Parents are asked to cooperate with school personnel in setting the correct tone for a safe, secure, and pleasant atmosphere where optimum learning can take place. Whether on campus or at a school-sponsored activity:

- ANY act that disrupts school activity, infringes on the rights of others, causes danger to people, or causes destruction of property (whether specifically described herein) is a violation of school rules.
- Students will arrive at school/class on time, prepared to engage in active learning with appropriate homework assignments and materials. Students will utilize the seven-minute passing periods and lunch time to take breaks for vending, restrooms, and any personal needs.
- Students will follow directions given by any adult in the building. Students will demonstrate
  courtesy and respect toward themselves, other students, guests, staff members, and
  substitute teachers as well as respect for school property and equipment. Students should
  not loiter across the street from the building or on the fringes of the campus as per state
  loitering statutes. Graffiti of any kind will not be allowed.
- Students will exhibit appropriate behavior in the hallways. Appropriate behavior does not
  include displaying acts of affection, fighting, acting to incite fights, forming a wall of spectators
  at a fight, or recording fights.

- Students will use appropriate language. Inappropriate language including profanity, racial slurs, name-calling, or harassment of any kind will not be tolerated. Students will not process, voice or distribute printed literature that describes antisocial views (i.e., racial, ethnic or sexual orientation bigotry, racial supremacy).
- Students may use their electronic devices before school starts, during passing periods, during lunch and after school. Cell phones may be used for academic purposes ONLY when given permission by the teacher based on the red/yellow/green traffic light protocol. If your electronic device is being utilized inappropriately during class time, it will be confiscated, given to your administrator, and will be returned to the student at the end of the school day. Repeated offences will result in further consequences. Students shall be personally and solely responsible for the security of their cellular telephones and other electronic equipment as per BOE Policy P1464.
- The use of all tobacco products (cigarettes, cigars, pipes, and smokeless tobacco) and lookalike products such as vape/dab pens are prohibited in or on all school district property.
- Students will not bring weapons or weapon replicas of any kind to school or school activities.
   This includes laser pointers. Violation of this expectation may result in a student being taken to a hearing as per BOE Policy P1466.
- Disrespect means disobeying teachers or staff members, not following instructions regarding conduct, or in anyway, by actions or words, showing a defiant attitude. If you fail to identify yourself or to present an ID card when requested to do so by authorized school personnel will be considered as an act of insubordination. Detention or suspension will result from insubordination.
- The use of Digital/Electronic and all other audio, video, or other devices with the capability of recording and or transmitting audio, video, text and photographic images for non-educational purposes are prohibited without the written permission of the Principal of South High School. Non-educational purposes include but not limited to video recording of fights, recording of an argument, snap chatting another student to harass them, recording a conversation, etc.
- Inappropriate behavior in school that results in Out of School Suspension or In-School Suspension during the week of an event will result in the loss of privileges to attend extracurricular activities during that week.

#### **EMERGENCY SAFETY INTERVENTIONS**

Seclusion or physical restraint (Emergency Safety Interventions (ESI)) of any student may be employed only when the student presents a reasonable and immediate danger of physical harm to self or others or engages in violent action that is destructive of property. ESI should be used only after less restrictive or invasive alternatives have been considered and deemed infeasible. Certain modes of restraint are prohibited, and any restraint utilized must be consistent with this policy. Restraint or seclusion will not be used as punishment or discipline, as a means of coercion or retaliation, or as a convenience for a school employee. BOE Policy P5116

#### HARASSMENT, SEXUAL HARASSMENT, BULLYING

**Harassment** is verbal or physical conduct that belittles or shows hostility or aversion toward an individual because of his/her race, color, religion, gender, national origin, age, or disability, or that of his/her relatives, friends, or associates, and that has the purpose or effect of creating an intimidating, hostile, or offensive school environment or has the purpose or effect of unreasonably interfering with an individual's school performance or otherwise adversely affects an individual's educational opportunities. <u>BOE Policy P1115</u> / <u>P1116</u> / <u>P1119</u> / <u>P1464</u>

**Sexual Harassment** is unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when submission to such conduct is made either explicitly or implicitly a term of the pupil's academic opportunities or submission to or rejection of such conduct by a pupil is used as a basis for academic decisions affecting such pupil, or such conduct has the purpose or effect of unreasonably interfering with the pupil's school performance or it creates an intimidating, hostile or offensive educational environment.

USD 259 will not tolerate harassment of any kind. The district will not permit harassment of an employee by another employee, pupil, or others. Violation of this policy shall result in disciplinary action against any employee or pupil involved, including possible termination of the employee and expulsion of the pupil.

**Bullying** is a purposeful behavior that intends to cause harm or distress. Each pupil is held responsible for his/her personal actions. The right to attend a Wichita Public School carries with it the obligation to maintain acceptable behavior. Bullying in any form is prohibited on school property, in a school vehicle, or at a school-sponsored activity or event. In addition, bullying is prohibited while utilizing school property. Bullying includes Cyberbullying.

#### **SEARCH AND SEIZURE**

The student has exclusive control over property in his/her immediate possession, but such possession may not be exclusive against the school and its officials. When a reasonable suspicion arises that use or possession of a student's property is illegal, illicit, disruptive, or a danger to the general welfare of students and staff, a search may be made of the student's person or personal property. BOE Policy P1469

#### **VANDALISM AND THEFT**

Pride and respect for our building, grounds and equipment are characteristics that are typical of South High School students. Because repairs cost money, reasonable damage charges are assessed and those responsible are required to make restitution. Also, local police will be called, and charges will be filed. School consequences will be up to and including suspension &/or expulsion from school.

#### BEHAVIOR CONSEQUENCES

Various consequences are given for misconduct. Examples are:

Parent conference

- Lunch Detention or Lunch Suspension
- Titan Up Room (In-School Suspension)
  - Administrators will assign students for a specific number of days and notify parents of the assignment.
  - Attendance will be taken and submitted to Administration.
- Community Service
- Suspension from school
- Removal from class
- Expulsion
- Loss of privileges

#### SUSPENSION AND EXPULSION

In accordance with the laws of the State of Kansas and the policies of the Wichita Board of Education, a student may be suspended up to ten (10) days, due to rule, policy and/or regulation infraction(s). While a student is on suspension, he/she may not attend school functions or be on the South campus or any other USD #259 facility.

To assure safe schools, the Board of Education has adopted <u>Policy P1462</u>, Assault and Battery of Staff, <u>Policy P1465</u>, Pupil Behavior-Alcohol, Drugs, Drug Paraphernalia and/or Other Controlled Substances and <u>Policy P1466</u>, Possession or Use of Weapons. In compliance with Kansas State Bill 470, students found in possession of a weapon or drugs will be reported to the Department of Motor Vehicles and loss of their driver's license for up to a year may occur.

These policies place substantial consequences on pupils who bring real guns or realistic replica guns, sell or traffic illegal substances at school or on school property or commit battery upon a staff member. Specifically, the policies state that pupils involved in such activity shall receive a mandatory expulsion from the Wichita Public Schools for 186 school days, regardless of age.

#### **TITAN UP ROOM**

In-school suspension allows a student to remain at school and complete assignments. Attendance will be taken. Teachers will send work to Titan Up, but students should also be prepared to have work to complete while in Titan Up. Those students who bring nothing to work on while in Titan Up will be provided with supplemental learning materials.

Expectations while in the Titan Up Room (In-School Suspension Room):

Students will not be allowed a pass without prior administrative approval.

- Students will be expected to complete assignments, without distracting others, comply with requests from the supervisor and complete activities and/or meetings as required by their administrator to be allowed to leave/complete their assignment to Titan Up.
- Upon request, students will be expected to turn in all electronic devices to the Titan Up supervisor at the beginning of the day and they will be returned to the student at the end of the day.

Not meeting these expectations will result in further disciplinary consequences.

#### CRIME STOPPERS OF WICHITA SOUTH

Crime Stoppers of Wichita South is a program run for students by a student board. Two students from each grade level are chosen to serve on the Crime Stoppers Student Board. These students decide on how much to reward fellow students for information that lead to the resolution of a crime that is committed at South. If you know of any crime or violation of school policy, please let Crime Stoppers know.

Any student who has knowledge of a crime or violation of school policy should make a Crime Stoppers report. Any crime or violation, regardless of how insignificant it may seem, needs to be reported. That information can be reported in a variety of ways:

- Tell a staff member or the school resource officer (SRO).
- Leave a message on the Crime Stoppers 24-hour hotline.
- Call 973-5481 and give your name, time you called and all information you know of the crime including who is responsible.
- Anonymous tips can be sent via text to 274637. Begin the message with SPEAKUP.
- Tips can also be sent through a secure website at this address:
   <u>https://www.tipsubmit.com/WebTips.aspx?AgencyID=562</u>. Messages are encrypted and routed through secure servers to protect the sender.

#### **ACADEMIC MISCONDUCT**

Academic misconduct occurs when one uses another person's work and claims it as their work. Some examples of academic misconduct are plagiarism and cheating.

#### **Plagiarism**

Plagiarism occurs when proper credit is not given to the author or creator of something you have used in an assignment; you are then claiming their ideas as your own. Examples of plagiarism are copying information directly from a source, cutting and pasting information from an Internet source, or paraphrasing the author's information (putting it into your own words, but still using the author's ideas without giving credit to the author.)

#### Ways to Avoid Plagiarism

Use quotation marks if the information is worded exactly as the source and parenthetical documentation for any of the following: statistical information, facts, graphics, drawing or artwork, another person's ideas, words, expressions, or theories, direct quotations of the author's/speaker's words, or paraphrasing of the author's/speaker's words.

A teacher will probably never tell you that you've used too many parenthetical citations in your paper or research project. When in doubt, cite the source!

#### Cheating

Cheating is breaking a rule to gain an advantage. Some types of cheating are copying someone's answer(s) on a test or assignment, having someone else do your work, getting the answers to a teacher's test or other work ahead of time to use on the test or work, or duplicating other students' work.

#### **Consequences for Academic Misconduct**

Academic honesty is a very important expectation for all South students. The purpose of this policy is to maintain high academic standards and an ethical atmosphere within our learning community. When plagiarism has occurred, the following consequences may be implemented:

- Redo the assignment according to the teacher's expectations
- No credit or reduced credit for the assignment
- Parent notification
- Administrator notification
- The student with multiple offenses may be removed from the class with no credit for the semester
- Removal from any academic honor societies or special programs
- Suspension



# Relationships

## Guidance and Counseling

**Guidance Center** - School counseling offices are in B-Hall and counselors are available from 8:00 a.m. to 3:10 p.m. Students should sign up for an appointment or have a pass to see their counselor:

9th grade	Room B5	Lauren Harding
		Cody Dickman
		Esther Vasquez
		LaSharn Bell

**Registrar**- oversees school records and works with those requesting school transcripts. (Located in B1)

**College Career Center**—supports and guides students as they fill out college applications, apply for college testing or write a résumé to find a job. (Located in B6)

**Psychologist**—assesses students through testing, observation, & other means to help determine proper educational and mental health supports. (Located in B1)

**Social Worker**-assists students, families, and staff to identify needs that interferer with learning, and provides information on available community resources. (Located in B5)

## Titan Time

Academic success in the classroom is a goal that every student can achieve at Wichita High School South. As part of our class schedule, an academic tutorial period is provided for students. This time is known as Titan Time which meets for 38 minutes every day. Titan Time offers students the opportunity to work with teachers to get additional assistance necessary to improve the student's academic standing.

#### **TITAN TIME GUIDELINES**

- Students must check on the availability of their teacher ahead of time to attend tutorial sessions during Titan Time on Tuesdays, Thursdays, and Fridays. Teachers should not admit students not on their pre-approval list.
- Advocacy will be on Mondays during Titan Time. Students may not pass to receive tutorial help on Advocacy days.

- If the student does not plan to attend a tutorial session, he/she must bring work to Titan Time that will enhance his/her academic skills.
- Students may not attend tutorial sessions without a reservation with their respective teacher.
- Students can only move to a teacher's classroom who appears on that student's schedule.
   The exceptions are for students who need to use the computer labs/library during Titan Time or visit with college representatives.
- Seniors are expected to be enrolled in a Titan Time class for both semesters.
- Passing time is only for those students who are taking advantage of a tutorial session, not for bathroom or drink breaks.
- Passing for tutorial sessions will take place on Tuesdays, Thursdays, and Fridays. Passing times are from 2:37 to 2:42 p.m. If a student is still out in the hallway at the 2:42 p.m. bell, they will be hall swept to the front of the cafeteria. Hallways should be cleared from 2:42 to 3:10 p.m. If you get swept multiple times, you will lose your passing privileges for tutorial help.

#### **TITAN TIME GRADING**

In seminar, grades will be based on student-provided evidence of Behavior/Work Habit (Employability Skills) for Kansas Department of Education Standards. This is called Standards-Referenced Grading, which provides clarity, consistency and equity in the way student learning is measured and communicated. The Seminar teacher will provide meaningful and individualized feedback on Behavior/Work Habit (Employability Skills) standards. The student will be empowered to take ownership of their learning and set goals to achieve college and career readiness. Seminar will be a pass/fail course. Thus, the Seminar grade will not count towards GPA.

The four Behavior/Work Habit (Employability Skills) are work habits, character development, social development, and personal development.

Assessments will be scored on a 4-point scale:

- 4.0 Advanced, exceeds grade level standards (P)
- 3.5 demonstrates some understanding beyond grade level standards (P)
- 3.0 Mastery, demonstrates mastery on grade level standards, also called the targets (P)
- 2.5 demonstrates partial success on grade level standards (P)
- 2.0 Developing, demonstrates basic understanding and skills and is partially proficient at grade level standards (P)
- 1.5 demonstrates partial success on basic skills, major errors on grade level standards (F)

- 1.0 Emerging, with help, student demonstrates some understanding of basic skills and grade level standards (F)
- 0.5 with help, student demonstrates some understanding of basic skills (F)
- 0.0 even with help, student is not successful or nor evidence is shown (F)

Each standard will get an overall score from 0-4. The score for each standard will be generated using the Power Law. The Power Law is a curve of best fit that weights most recent assessments more to generate a score that indicated the student's current level of success. The overall seminar score is an average of the 4 scores for each standard. If student is absent, does not participate, or does not turn in work, No Evidence/No Evidence Absent (NE/NEA) may be given. No evidence can be used to edit final standard grade at teacher discretion.

#### Athletics & Activities

Website: www.southtitans.com

Twitter: @southtitans (twitter)/App available on iTunes/Google Plan: South Titan Sports

Instagram Profile: Southtitans

Facebook: facebook.com/WSouthtitans

#### **COMPETITIVE ATHLETICS**

Athletics on the interscholastic level are a part of the total educational program at Wichita High School South. South is a member of the Greater Wichita Athletic League and a member of the Kansas State High School Activities Association (KSHSAA). Updated Athletic Schedules can be found online at <a href="https://wichitasports.rankonesport.com">https://wichitasports.rankonesport.com</a> Johnny Martin is the Athletic Director for Wichita South and can be reached at 973-5506 if you need additional information regarding athletics or clubs.

**Eligibility** -To be eligible to participate in the sports program, an athlete must have passed five (5) subjects the previous semester and be currently enrolled in five (5) subjects.

**Physical** - A physical examination with the appropriate KSHSAA paperwork completed must be on file in the athletic office before a student may participate in any part of a sports program. Pre-Participation Physical Exam AND the updated Parent/Student Concussion Information Release forms are available for download on the KSHSAA website. Both annual forms are required to be on file at your school for every student-athlete and cheerleader, prior to participation in a first practice. The most current PPE form has a revision date in the lower right-hand corner of the form. Please remember the required PPE is only valid for the 2023-2024 school year if it is obtained on or after May 1, 2023.

#### BEHAVIORAL EXPECTATIONS FOR STUDENT PARTICIPANTS

Participation in activities is a privilege and an honor to represent his/her school. It teaches self-confidence, poise, respect for the rules and good sportsmanship. South High and the Kansas

State High School Activities Association believe this to be an important part of the total educational process.

#### TITAN CODE OF CONDUCT

A student who is a member of a Wichita South High School athletic team or organization in any capacity (athlete, cheerleader, student manager, or statistician) must be willing to assume the responsibilities that go along with being a member of a team at Wichita South. The student body, the community and others often judge our school by our student-participants' conduct and attitude on and off the field, in season and out of season. Student-athletes are role models; therefore, they are expected to be positive examples in school and out of school.

Participation in athletics or organizations is a privilege requiring that a student makes a commitment to practice with perfect or near perfect attendance, to work hard to excel, to learn cooperation and display team effort and to exemplify good behavior both at school and away from school.

Titan participants will be respectful, responsible, and always display good citizenship.

**Respectful**: Treat others with respect -- Be tolerant and accepting of differences -- Understand not all things go your way and deal with those issues in a positive manner – Everyone deserves respect and to be talked to in a respectful manner!

**Responsible**: Do what you are supposed to do -- Plan accordingly - Persevere - Use self-control - Show self-discipline - Consider your consequences before you act or speak - Be accountable to self, family, team and school - Be a good example!

**Citizenship**: Make your school and community better – Cooperate – Be helpful – Obey rules and laws – Respect authority – Volunteer – Be a leader!

**Academics**: Be the best you can be! Academics First Policy is in place to assist you in a positive manner --- use it to your advantage!

#### **ELECTRONIC COMMUNICATION POLICY**

Texting, tweeting and uses of other social media networks to disparage or criticize the team, other students, opponents, coaches, or other school personnel is inappropriate behavior and unbecoming of a Wichita South High School student-participant. Any individual identified on a social networking site which depicts illegal or inappropriate behavior, fighting or illegal activity will be disciplined accordingly.

#### ALCOHOL AND DRUG POLICY

Students are subject to administrative action if an administrator or law enforcement officer's investigation results in information that students have been involved in an illegal activity or any violation of a state statute. A student who uses any form of tobacco, illegal drugs, alcoholic beverages, or any illegal substances at school, at a school event, or traveling to and from a school activity/event is not in good standing and is subject to disciplinary action as determined by the Principal and Athletic Director.

#### IN-SCHOOL AND OUT-OF-SCHOOL SUSPENSION

Any suspension from school may result in suspension from extra-curricular activities. Students may not be present at extra-curricular events during the suspension time for any reason. Excessive disciplinary issues during the school day (i.e. - fights, intolerable behavior, and defiance) will result in consequences that could result in missing games and removal from the team.

In-School Suspension (TAC) – Any student in TAC on a game day may not be permitted to attend the game in any capacity (Administrative Discretion). Excessive TAC room attendance may result in missing game time and possible removal from team.

#### **CLUBS/ORGANIZATIONS**

In addition to athletics and other activities which are governed by the KSHSAA, South High offers a variety of clubs and other organized activities. Students are encouraged to participate in extracurricular activities. Joining a club/organization or participating in athletics gives students the opportunity to meet new people, improve skills, contribute to South High and the community and have a good time in the process. Students should listen to the daily bulletin and check bulletin boards for information and club meetings. A list of clubs with sponsors will be generated each August.

## Changes and Traditions

- Wichita High School South became the fifth public secondary school in the city when its doors were opened to 1502 students in three grades Sept. 4, 1959. The 328 graduates from the Class of 1960 went through ceremonies in the courtyard June 1.
- The original cost of the building was \$3.9 million; it was designed by Fosbeam and Parks with construction by the Clarence Vollmer Construction Company. Situated on a 40-acre tract and modeled after West and Southeast, the original building comprised 226,000 square feet. With several additions, and considering inflation, the total value of the complex exceeded \$12 million in 1982. A courtyard between C and D halls became a new library media center in the mid 1970's and the area was air conditioned.
- The ninth-grade class was added in the fall of 1988. Sim Elementary School became part of the complex and a variety of classes met there. The Language Arts Department was moved to Sim in the fall of 1989.
- When South opened, its teams were "Colonels," its yearbook was the <u>Sabre</u>, its newspaper was the <u>Southerner</u> and the school song was "Dixie." It was that way for 12 years. In June of 1971, the Board of Education ruled that themes must "continually unify and develop a feeling of togetherness" and a committee was formed to come up with a new theme. After analyzing several ideas and possible choices, members of the committee decided that the name "Titan" was not offensive to any group and that the mythical figure would enhance the school's image. The original Titan was designed by Don Alexander, a 1970 graduate.

Through a system of voting by the student body and faculty, <u>Torch</u> and <u>Sceptre</u> were chosen for the newspaper and yearbook.

- C. Elmer Carpenter Memorial Stadium was so designated in the 1980-81 school year after a
  petition to name it after the former athletic director was signed by students and citizens and
  presented to the Board of Education. Carpenter was the athletic director at South for 15
  years and died in 1980. Even though it is on the South site, the stadium is a facility used by
  all the Wichita high schools. It has also been used for the Special Olympics and other special
  events.
- The courtyard opposite the main office has become a place for student memorials. New to the courtyard in 1994 was the addition of an alumni walk. The walk will be made with imprinted bricks with the name and "Class of \_\_\_" for each alum who chooses to donate. Also new to South High in 1994 was an 8'6" steel Titan. Sculpted by retired public school English teacher, Frank Jensen, the Titan was donated to the school by the South High Activity Booster and the graduating class of 1994.
- The school district passed a comprehensive bond issue in April 2000 for \$284.5 million of improvements. The South High construction began in November 2003 and concluded in 2007. South High's 10.1 million dollars of renovations included: 27 new classrooms, expansion of a major hallway intersection and relocation of support administration/staff to a common area. All the portable classroom buildings were removed, and all classroom spaces are now air-conditioned.
- With the passage of the bond issue in November of 2008, Wichita South received improvements totaling more than twelve million dollars. The turf was replaced on the football field, new windows were installed, and the auditorium renovation was completed.
- Construction began in October 2011 and was completed in August 2013 for the following improvements: a 2,000-seat gym with locker rooms, a swimming pool, and a multi-purpose room which serves as one of two FEMA shelters, the small gym was converted into a weight room, a new music wing was built which also serves as a FEMA shelter, art and technical education classrooms were remodeled and expanded.
- In the Spring of 2015, a renovation of the cafeteria was completed.
- In the Winter of 2018, we celebrated our first Hall of Fame. Those that have been inducted into the South High Hall of Fame are Klaus Kolmai, Steve Eck, Ricki Williams-Ellison, and Ted Gilmore.
- In the Winter of 2019, we inducted Class of 1968 Baseball Team, Lawrence Pete, Sam and Marlene Campbell, Tony Dykstra, Bill Oswald, Lisa Adams, Tim Millsap, Elmer Carpenter, Laura Gale-McNaught, Kari Bitler-Nett, and Mike Schmidt.

#### STATE CHAMPIONSHIPS

Boys Baseball: 1968, 1980

Boys Basketball
 1978, 1979, 1980, 1981, 1988, 1989, 1991, 1993, 1994, 1996

Boys Bowling 2006Boys Gymnastics 1982-83Boys Track 1986

Boys Wrestling 1975, 1978

Girls Basketball 1974,1978, 2013, 2014, 2015, 2016

Girls Gymnastics 1973-78, 1988-89

#### **GREATER WICHITA ATHLETIC LEAGUE CHAMPIONS**

Boys Baseball
 1968, 1981, 1982, 1985, 1987, 1990, 1991

Boys Basketball
 1978, 1981, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995

1996

Boys Bowling 2000, 2002

Boys Cross Country 1969, 1978, 1999
Boys Football 1971, 1987, 1991

Boys Gymnastics 1966-81

Boys Soccer 1980, 1981, 1982, 1984, 1994

Boys Swimming 1978-79

Boys Track
 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1985, 1986

Boys Wrestling
 1971, 1988, 1994, 1995, 1996, 1998, 1999, 2018

• Girls Basketball 1973, 1974, 1975, 1978, 2013, 2014, 2015, 2016, 2017, 2018

Girls Bowling 2004Girls Cross Country 1988

• Girls Gymnastics 1974-78, 1985-92

Girls Softball 1990, 1991

• Girls Track 1973, 1974, 1975, 1978, 1988

Girls Volleyball
 1974, 1977, 1978, 1979, 1985, 1986, 1989, 1991, 1993





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#### **Ride Wichita Transit to School**

#### Supplemental Transportation Service

Expand your school transportation options with Wichita to provide alternative bus service to school-age students for the school year. Students can obtain a reduced fare bus pass to utilize all Wichita Transit fixed route buses, providing convenient before and after school service to nearby neighborhoods, and alternative or private schools not currently served with transportation services. Wichita Transit has expanded service options to access population dense areas of Wichita with fixed route service. Wichita Transit provides supplemental service to areas on days schools are in session and this service is open to all members of the public. Schedule information, transfer points, updates, services days and bus stop locations are available in print, online, and on our MyStop App. Contact customer service at (316) 265-7221 for more information.

#### Service Type

Wichita Transit buses will pick up students at Wichita Transit bus stops. Buses will drop off students at or near participating schools in the morning. Transit buses will pick up students following dismissal. Students participating in after school activities, heading to an after school job or those attending schools outside of their attendance area may utilize the regular fixed route bus system for the same low price.

#### **Fare Structure**

\$20 - Monthly Pass

\$40 - Semester Pass (valid for entire semester)

\$70 - School Year Pass (September 1 - May 31)

Single rides may be purchased for \$1,50 exact change on the bus.

## Get Your Student Pass! For only \$20, you can ride all month! Monthly, semester, and school year passes are available at school or the Wichita Transit Center, located at 214 S. Topeka.

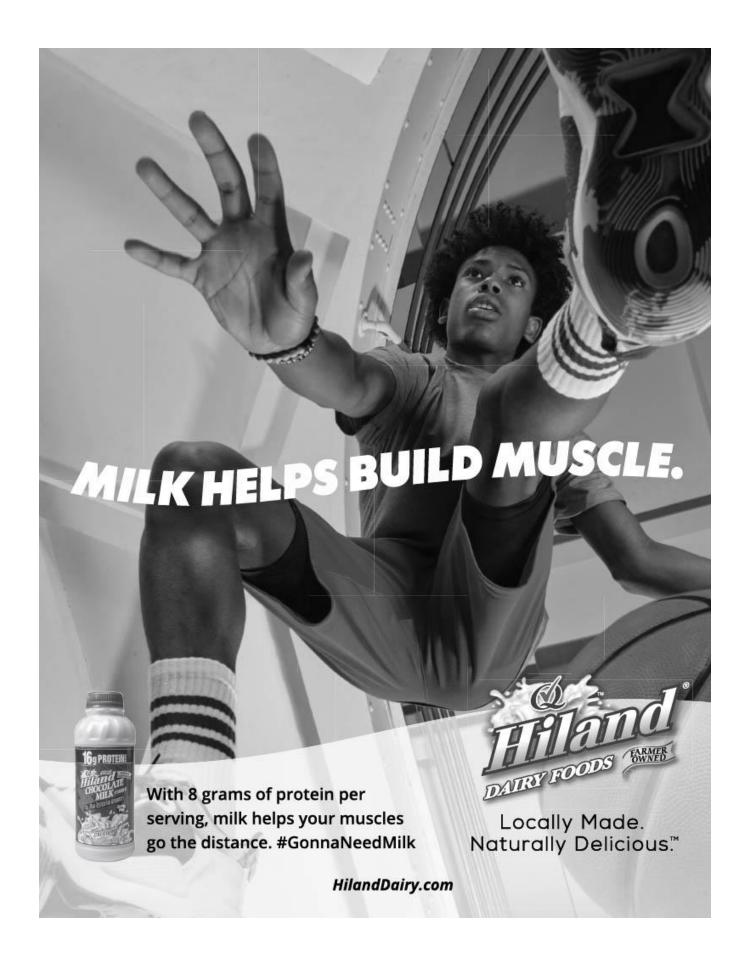
#### **Buying Your Pass**

Passes may be purchased at area middle and high schools or at the Wichita Transit center, located at 214 S. Topeka. All students with a valid identification card are eligible for student pass pricing. Parents or guardians must sign a consent form for each student pass. Parents or guardians may download the form here and bring it with them when purchasing passes.

#### **Finding Your Route**

Free travel training and route planning is available from Wichita Transit by calling (316) 352-4868 or the Transit Center at (316) 265-7221.







#### SUPPORTING STUDENT WELL-BEING

Student Connect is a resource for all high school and middle school students to call and speak with one of our district's licensed staff about issues or concerns that pop up after school hours. These caring adults will help with problem solving processes and connect students to the best resources available to help resolve issues.

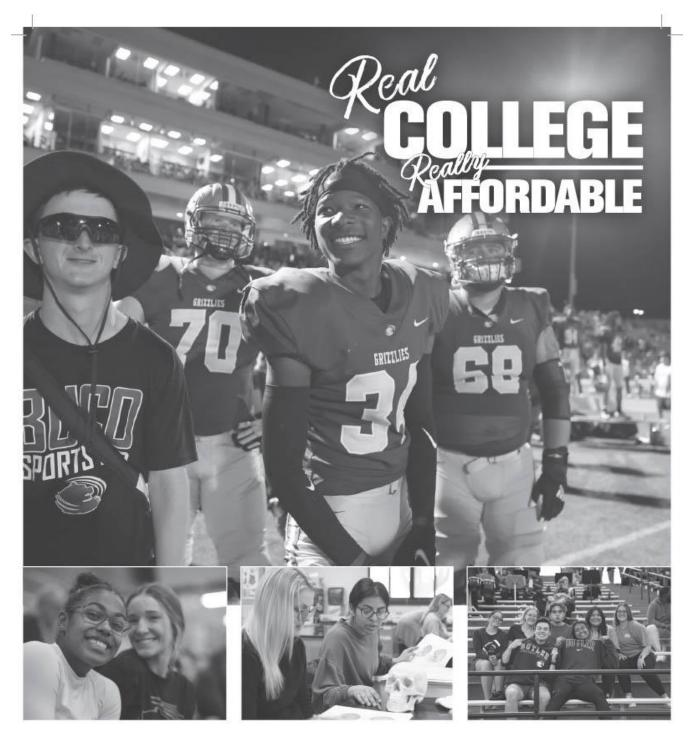
#### To reach Student Connect, call 973-4650, Monday through Friday, from 2:30-8:30 p.m.

The Student Connect line will only be available on school days and will not be staffed on non-school days, including holidays and in-service days. If you need to speak to someone during non-hotline hours please call the Crisis Lifeline at 988.

For questions, please call or email your school's counselor.



October 2022



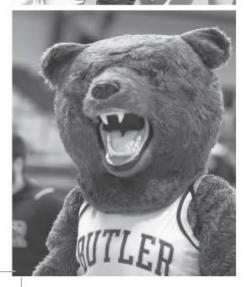


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#### WHY BUTLER?

Butler lives to serve you, the student. It's what leads every decision we make. From hiring professional faculty, to offering world-class opportunities, to keeping tuition rates low - everything is with the student in mind.

We aren't just a gen ed school. We've tailored a myriad of programs so you can continue your educational journey at another institution or become immediately employable. Students come from all over to grow with us, no matter what the goal. We understand the pace for everyone is different, and we adjust accordingly.

It's not complicated. You provide the passion, we'll provide the experience. It's these experiences that grow you, train you and change you to travel the next mile in your life.

#### UNDECIDED? LEARN NOW. CHOOSE LATER.

It may sound like a quirky tagline, but it really has a deeper meaning. Don't let a crossroads stifle you from gaining an education. No matter if you've known what you wanted to do since you were 12 or currently have no idea, everyone needs the essentials. At Butler, the essentials are our game. We specialize in the fundamental classes. Sound dull? Ask that after you walk into a four-year university or workplace who has students or employees who learned in a 300-student lecture hall. Two words – no comparison.

The one-on-one nurturing and mentorship you receive from our professors is unmatched. It's the main reason our students continuously give our faculty praise. We don't have opportunities like the big dogs? Think again. The connections, extracurricular activities and programs will get you further quicker in the Butler setting. Collegiate sports – you play sooner. Stage spotlights – get applause before university freshman even blink. Take your first step with us. Trust us, it's a solid foundation.



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316.322.3163 | ButlerCC.edu/advising





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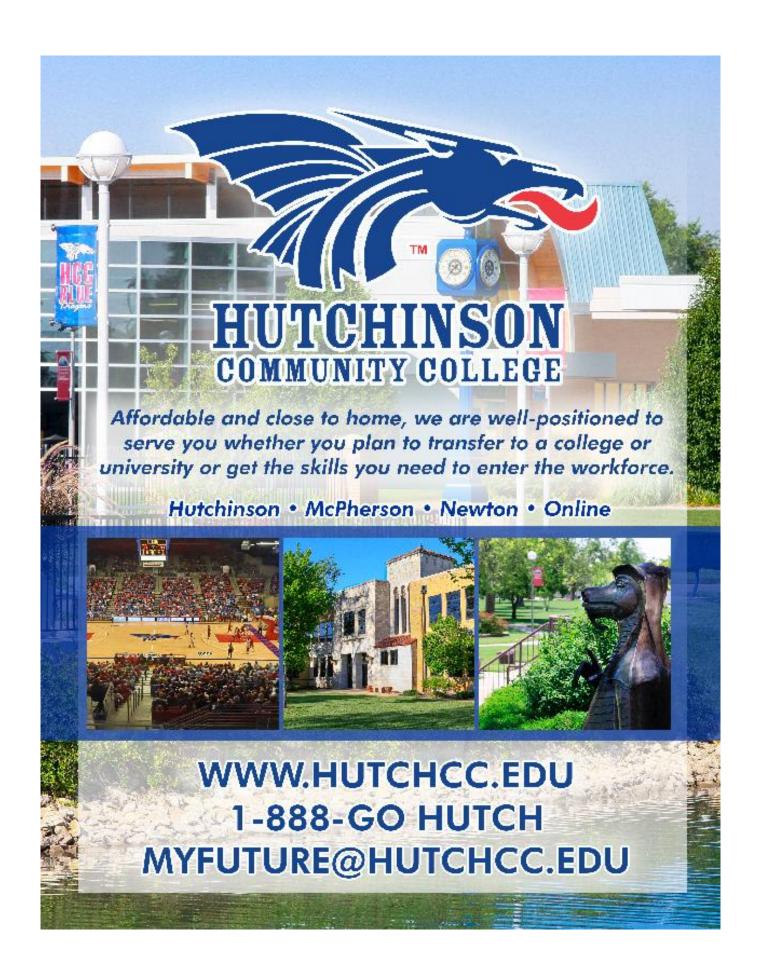
City Center | 301 S. Grove | 316.677.9400

WSU Old Town | 213 N. Mead | 316.677.9400

WSU South | 3821 E. Harry | 316.677.9400

www.WSUTECH.edu







#### USD 259 Athletic Programs

USD 259 High School athletics are governed by the Kansas State High School Activities Association and participate in the following sports:

 Fall
 Winter
 Spring

 Cross Country(B & G)
 Basketball (B & G)
 Baseball

 Football
 Bowling (B & G)
 Boys Golf

 Girls Golf
 Boys Swimming & Diving
 Girls Soccer

Boys Soccer Wrestling (B & G) Softball

Girls Tennis Girls Swimming

Volleyball & Diving
Boys Tennis

Track & Field (B & G)

#### Miscellaneous Athletic Information

Greater Wichita Athletic League Website: <u>wichitacityleague.org</u> – This website will give you schedules.

KSHSAA Web Site: <a href="www.kshsaa.org">www.kshsaa.org</a> - This web site gives information on all activities sponsored by our association. It also includes forms, such as the sports physical form needed to participate.

#### Important Dates for the 2023-24 School Year

Start of fall sports: 8/14/23 Start of winter sports: 11/13/23 Start of spring sports: 2/26/24

We will continue the convenience of online registration for USD 259 Athletics participation forms through RankOne Sport. Please visit <a href="www.rankonesport.com">www.rankonesport.com</a> for digital athlete registration. All athletes will need to complete the online registration which includes uploading your current 4 Page Physical Form dated after May 1<sup>st</sup>, 2023, before they can participate in a sport.

When you register through Rank One, the system keeps track of your information in your Rank One profile. You enter your information only once for each family member for multiple uses and multiple programs. You can complete the registration using a computer, phone or App. Please use the updated KSHSAA physical form to upload to the site.



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